• **Using a computer?** A new tab will open in your browser with options at the bottom. Download the WebEx App, or join using your browser. We recommend the newest version of Google Chrome, Firefox, or Safari.

• **Using a mobile device or tablet?** The meeting will load in a browser with the option to download the WebEx app, call to join the meeting, or join via the installed app. We recommend downloading the app so you can view the presentation.

• Enter your full name and email address you used on your registration.

• Choose an audio source to use for your meeting.
  
  • **Use computer for audio (recommended):** Listen through your built in microphone and speakers on your computer.
  
  • **Call in:** Dial-in from your phone when the meeting starts.
  
  • **Call me:** Provide a phone number for WebEx to call in order to listen in during the meeting.

• Note: your microphone will be muted, and your camera should be off upon entry.

• Select the **Join Meeting** button to get started.

1. **Microphone:** Please mute before your call.
2. **Camera:** Please mute before your call.
3. **Chat:** Ask questions by chatting ‘Everyone’.
4. **Leave:** Exit the meeting.