Presidential Management Fellows (PMF) Program
2019-20 Application Cycle
The PMF Program

- Premier program for leadership development in the Federal civil service
- Provides two-year Federal Government fellowships to individuals who have completed a graduate-level course of study from an accredited college or university
PMF Process Overview

- **Applicant** – Students submit online application via USAJOBS with resume and unofficial transcript. Online assessment is included as part of application.
  - For current students, verification letter of anticipated graduation must be supplied by PMF academic coordinator from your department.
  - University/School Code: 003749

- **Finalist** – Can search for fellowship positions within Federal Agencies

- **Fellow** – Finalists secure positions with a Federal Agency
Applicant Eligibility

Graduate students from all academic disciplines who expect to complete an advanced degree (master's, law, or doctoral-level degree) from a qualifying college or university during the 2019-2020 academic year (September 1, 2019 - August 31, 2020) are eligible to apply.

*Individuals who completed an advanced degree no more than 2 years prior to the opening date of the PMF application are eligible to apply (10/3/2017).
Application Process

- **2019 PMF Application open period:** October 3 – October 17, 2019

- Applicants apply on-line using USAJOBS at www.USAJOBS.gov or via a link from the PMF website
  - When creating an applicant account, PMF recommends using a personal email address instead of an .edu email address

- Submission of resume and application materials
  - Resume (no larger than **3MB** file size. Federal style resume does NOT have to be used, although is recommended)
  - Transcript (unofficial can be used)
    - Current students must include an Anticipated Graduation Letter from PMF Academic Coordinator in their College/School/Department
  - Submission of Supporting Documents: Veterans’ Preference (DD214 – Certificate of Release or Discharge from Active Duty), Indian Preference (BIA-4432 – Verification of Indian Preference for Employment), and Reasonable Accommodations Request.
Assessment Process

- On-line Assessment will assess the following competencies: 1) Adaptability, 2) Integrity, 3) Interpersonal Skills, 4) Motivation to Serve, 5) Problem Solving, 6) Written Communication

- On-line Assessment consists of four parts:
  - Situational Judgment Battery: Applicants indicate how they would respond in given situations
  - Life Experience Battery: Applicants respond to questions involving work- and education-related experiences
  - Problem Solving Battery: Applicants respond to multiple-choice questions designed to assess critical thinking skills and abilities
  - Essay: Applicants provide a written response to question or topic; (2000-3000 characters in length, including spaces and punctuation)
    - NOTE – Copy and paste from Word document to Essay text box in internet browser is NOT allowed. Browser will NOT allow this.
Assessment Process

- Assessment can be stopped/started between sections
  - Applicants will be prompted to certify that they completed each part of the assessment. DO NOT close or exit browser without certifying completion.
  - All parts are timed and un-proctored.
- Application and assessment will take 3-4 hours to complete

- System Requirements for the On-Line Assessment
  - Use one of the following supported browsers:
    - Google Chrome (recommended)
    - Internet Explorer (IE) 10 and above, including Edge
    - Mozilla Firefox
  - Enable JavaScript and Cookies
  - Disable Pop-up blockers
Key Dates

- Online application available on **October 3, 2019**
- Students submit online applications no later than **October 17, 2019 by 12pm/Noon (Eastern Time)**
- Finalists notified of their selection sometime **third week of November 2019** *
- PMF Hiring Fair held in **early Spring 2020** *
- Deadline to Complete Degree Requirements is **August 31, 2020**
- Finalists eligible for hire for **one full year**

* Dates are subject to change
Alumni Panel

- Vanessa Duguay, Juris Doctorate Law – May 2019
- Razi Hashmi, Master of Public Policy – December 2012
- Maureen Weiller Limon, Master of Public Policy – December 2018
- Shannon Rhoten, MA in International Commerce and Policy – May 2014
QUESTIONS?
Thank you for attending.

For further information, please contact your school/department PMF academic coordinator, Kay Agoston in the Office of Graduate Fellowships, or University Career Services.