Presidential Management Fellows (PMF) Program
2017-18 Application Cycle
The PMF Program

- Premier program for leadership development in the Federal civil service
- Provides two-year Federal Government fellowships to individuals who have completed a graduate-level course of study from an accredited college or university
PMF Process Overview

- **Applicant** – Students submit online application via USAJOBS with resume and unofficial transcript. On-line assessment is included as part of application.
  - For current students, verification letter of anticipated graduation must be supplied by PMF academic coordinator from your department
  - University/School Code: 003749

- **Finalist** – Can search for fellowship positions within Federal Agencies

- **Fellow** – Finalists secure positions with a Federal Agency
Applicant Eligibility

Graduate students from all academic disciplines who expect to complete an advanced degree (master's, law, or doctoral-level degree) from a qualifying college or university during the 2017-2018 academic year (September 1, 2017 - August 31, 2018) are eligible to apply.

*Individuals who completed an advanced degree no more than 2 years prior to the opening date of the PMF application are eligible to apply (10/23/2015).
Application Process

- **2017 PMF Application open period:** October 23 – November 1, 2017

- Applicants apply on-line using USAJOBS at www.USAGJOBS.gov or via a link from the PMF website
  - When creating an applicant account, PMF recommends using a personal email address instead of an .edu email address

- Submission of resume and application materials
  - Resume (no larger than **3MB** file size. Federal style resume does NOT have to be used, although is recommended)
  - Transcript (unofficial can be used)
    - Current students must include an Anticipated Graduation Letter from PMF Academic Coordinator in their College/School/Department
  - Submission of Supporting Documents: Veterans’ Preference (DD214 – Certificate of Release or Discharge from Active Duty), Indian Preference (BIA-4432 – Verification of Indian Preference for Employment), and Reasonable Accommodations Request.
Assessment Process

- On-line Assessment will assess the following competencies: 1) Adaptability, 2) Integrity, 3) Motivation to Serve, 4) Problem Solving, 5) Interpersonal Skills, 6) Oral Communication, 7) Written Communication

- On-line Assessment consists of four parts:
  - Situational Judgment Test: Applicants indicate how they would respond in given situations
  - Life Experience Assessment: Applicants respond to questions involving work and education related experiences
  - Critical Thinking Skills: Applicants read multiple scenarios and make logical conclusions based on given facts
  - Writing: Applicants provide a written response to a question (2000-3000 characters in length, including spaces and punctuation)
Assessment Process

- Assessment can be stopped/started between sections
  - Applicants will be prompted to certify that they completed each part of the assessment. DO NOT close or exit browser without certifying completion.

- Application and assessment will take 3-4 hours to complete

- System Requirements for the On-Line Assessment
  - Use one of the following supported browsers:
    - Google Chrome (recommended)
    - Internet Explorer (IE) 10 and above, including Edge
    - Mozilla Firefox
  - Enable JavaScript and Cookies
  - Disable Pop-up blockers
Key Dates

- Online application available on **October 23, 2017**
- Students submit online applications no later than **November 1, 2017**
- Finalists notified of their selection sometime in **mid-November 2017** *
- PMF Virtual Job Fair held in **early December 2017** *
- Deadline to Complete Degree Requirements is **August 31, 2018**
- Finalists eligible for hire for **one full year**

* Dates are subject to change
QUESTIONS?

- Please remember to download the files/handouts from this presentation (in PDF format)
  - Powerpoint slides
  - PMF Workshop Agenda and Contacts - Oct 2017
  - PMF Questions Asked to Alumni of the PMF Program
  - 2018 PMF Assessment Prep Guide

- There is also a webpage link as part of this presentation:
  - Presidential Management Fellows website

- Materials posted on Schar School website – updated by Friday afternoon
  - [http://schar.gmu.edu/current-students/career-services/career-resources-for-students-and-alumni/presidential-management-fellowship-program/](http://schar.gmu.edu/current-students/career-services/career-resources-for-students-and-alumni/presidential-management-fellowship-program/)
Thank you for attending.

For further information, please contact your school/department PMF academic coordinator, Kay Agoston in the Office of Graduate Fellowships, or University Career Services.