

Presidential Management Fellows (PMF) Program

The PMF Program

- Premier program for leadership development in the Federal civil service
- Provides two-year Federal Government fellowships to individuals who have completed a graduate-level course of study from an accredited college or university

PMF Process Overview

- **Applicant** – Students submit online application via USAJOBS with resume and unofficial transcript. On-line assessment is included as part of application.
 - For current students, verification letter of anticipated graduation must be supplied by PMF academic coordinator.
 - University/School Code: **003749**
- **Semi-finalist** – This section has been eliminated. Assessment components have been incorporated into on-line assessment
- **Finalist** – Can search for fellowship positions within Federal Agencies
- **Fellow** – Finalists secure positions with a Federal Agency

Applicant Eligibility

Graduate students from all academic disciplines who expect to complete an advanced degree (master's, law, or doctoral-level degree) from a qualifying college or university during the **2016-2017** academic year (**September 1, 2016 - August 31, 2017**) are eligible to apply

*Individuals who completed an advanced degree no more than 2 years prior to the opening date of the PMF application are eligible to apply (11/17/2014).

Application Process

- 2016 PMF Application open period: **November 18 – December 1, 2016**
- Applicants apply on-line using USAJOBS at www.USAJOBS.gov or via a link from the PMF website
- Submission of resume and application materials
 - Resume (no larger than 3MB file size. Federal style resume does NOT have to be used, although is recommended)
 - Transcript (unofficial can be used)
 - Current students must include an Anticipated Graduation Letter from PMF Academic Coordinator
 - Submission of Supporting Documents: Veterans' Preference (DD214 – Certificate of Release or Discharge from Active Duty), Indian Preference (BIA-4432 – Verification of Indian Preference for Employment), and Reasonable Accommodations Request.

Assessment Process

- On-line Assessment will assess the following competencies: 1) Problem Solving, 2) Interpersonal Skills, 3) Motivation to Serve, 4) Adaptability, 5) Integrity, and 6) Oral/Written Communication
- On-line Assessment consists of four parts:
 - Situational Judgment Test: Applicants indicate how they would respond in given situations
 - Life Experience Assessment: Applicants respond to questions involving work and education related experiences
 - Critical Thinking Skills: Applicants read multiple scenarios and make logical conclusions based on given facts
 - Essay: Applicants provide a written response to a question (2000-3000 characters in length, including spaces and punctuation)
- Assessment can be stopped/started between sections
- Application and assessment will take 3-4 hours to complete

Key Dates

- Online application available on **November 18, 2016**
- Students submit online applications no later than **December 1, 2016**
- Finalists notified of their selection sometime in **January 2017***
- PMF Virtual Job Fair held in **February 2017***
- Deadline to Complete Degree Requirements is **August 31, 2017**
- Finalists eligible for hire for **one full year**

* Dates are subject to change

QUESTIONS?

- Please remember to download the handouts from this presentation, including the Powerpoint slides
- There are also two webpage links as part of this presentation:
 - PMF Application on USAjobs
 - Presidential Management Fellows website

Thank you for attending.

For further information,
please contact your school/department
PMF academic coordinator,
Kay Agoston in the
Office of Graduate Fellowships,
or University Career Services.