



Office of the University Registrar  
 SUB 1 Room 2101, MS 3D1  
 Fax (703) 993-4668

**GRADUATE RE-ENROLLMENT APPLICATION**

To be completed by Graduate students who have missed two or more consecutive semesters at Mason.

G# or SSN: \_\_\_\_\_

Name: \_\_\_\_\_  

Last
First
M.I.
Previous Name

Address: \_\_\_\_\_  

Street
City
State
Zip Code

Phone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

Admitted to Program: Spring \_\_\_\_\_ Summer \_\_\_\_\_ Fall \_\_\_\_\_  

Year
Year
Year

Term of Re-enrollment: Spring \_\_\_\_\_ Summer \_\_\_\_\_ Fall \_\_\_\_\_  

Year
Year
Year

Last Semester Enrolled at Mason: \_\_\_\_\_

Degree Code: \_\_\_\_\_ Academic Program: \_\_\_\_\_  

(i.e. MA, MS, PHD, Certificate etc)

1. When last enrolled at George Mason University, were you an international student in F-1 or J-1 status? **Yes or No**
  2. Has your immigration status changed since your last enrollment? **Yes or No**
  3. Do you need an I-20 or DS-2019 form for F-1 or J-1 status? **Yes or No**
  4. Have you ever been convicted of a felony? **Yes or No**  
 If yes, provide the date(s) of any conviction(s) and an explanation for each occurrence on a separate sheet of paper.
- If you answered yes to question 2 or question 3, please contact the Office of International Programs and Services for assistance. Students who require immigration documents from the University will be required to provide documentation of financial support as required by law.
  - If you answered yes to question 4, your application will be reviewed by the Admissions office

I am aware and understand the following:

- Time absent from the University does not change my time limit which is based on initial admission.
- A Master's degree must be completed within six years of initial admission.
- Doctoral students must advance to candidacy within 6 years of their initial admission and complete their dissertation within five years of advancement.
- The catalog requirements regarding **the number of credits that I must take after full admission to degree status**
- Courses taken in Non-Degree status do not fulfill the residency requirement.
- **Official transcripts from all previous institutions must be in my permanent record.**
- **This request will undergo further review by the Registrar's Office and will not be processed until that review is complete.**

**REQUIRED - How many grades of "C" or "F" have you earned in Mason Graduate study? \_\_\_\_\_**

**Graduate students with two grades of "F" or nine credits of "C" or "F" on their graduate record are subject to dismissal.**

- I certify that all information given on this application is complete, correct, and true. I will read and accept responsibility for the George Mason University Honor Code if I am approved for re-enrollment.
- I understand that, if I am a Virginia resident, I **must** fill out the Application for In-State Tuition rates which is attached to this form.

\_\_\_\_\_  
 Student's Signature Date Admissions Approval (if required) Date

\_\_\_\_\_  
 Chairperson or Graduate Coordinator's Signature Date

**Office of the University Registrar, Student Union I, Room 2101, Phone (703) 993-2441, Fax (703) 993-4668**

**Office Use Only:** \_\_\_\_\_ Grades \_\_\_\_\_ Degree Compliance \_\_\_\_\_ PDEG \_\_\_\_\_ Initials \_\_\_\_\_ Date \_\_\_\_\_

# Application for In-State Tuition Rates

George Mason University, 4400 University Drive MSN 3D1, Fairfax, VA 22030 - Phone: 703-993-2441 - Fax: 703-993-4668

This form must be completed if you are claiming entitlement to Virginia in-state tuition rates pursuant to Section 23-7.4, Code of Virginia. Section A must be completed by the applicant. Section B of this form must be completed by the parent, spouse, or legal guardian. Supporting documents and additional information may be requested. Admitted students who register for classes while in pending domicile status will be assessed out-of-state tuition rates.

## Section A - Applicant

- 1) Will you apply for Virginia in-state tuition rates? If yes, VA In State Tuition form must be completed. Yes  No

**NOTE: Answering "No" to this question will automatically result in out-of-state tuition classification.**

- 2) Name of Applicant \_\_\_\_\_

- 3) Social Security No. (requested) \_\_\_\_\_ 4) Date of Birth \_\_\_\_\_

- 5) Citizenship Status US  Permanent Resident  Non-US Citizen, Nonperm. Resident

Do you have a pending Permanent Resident Status? Yes  No

If yes, please provide the date of application for Permanent Residence: \_\_\_\_\_

Indicate the type of visa you currently hold: \_\_\_\_\_

Visa Award Date: \_\_\_\_\_ Visa Expiration Date: \_\_\_\_\_

- 6) How long have you lived in Virginia? Years: \_\_\_\_\_ Months:

- 7) Do you currently live outside of Virginia and still consider yourself to be a Virginia resident? Yes  No

- 8) Have you lived at your current address for less than two years? Yes  No

If you have lived at your current address for less than two years, please provide information for your previous addresses.

From (mo/yr)	To (mo/yr)	Street Address	City	State	Zip
				<input type="text"/>	
				<input type="text"/>	

**Students under the age 24 are presumed to be dependent on a parent, spouse, or legal guardian unless one of the following factors apply:**

- 9) a. Are you age 24 or older? (as of the first day of the term in which you intend to enroll) Yes  No   
 b. Are you a veteran or active duty member of the U.S. armed forces? Yes  No

- c. Are you a ward of the court or were you a ward of the court until age 18? Yes  No
- d. Are both of your parents deceased and you have no adoptive or legal parents? Yes  No
- e. Are you a graduate/professional student? Yes  No
- f. Do you have a legal dependent(s) other than your spouse (e.g., child)? Yes  No
- g. Are you married? Yes  No

10) If you are currently enrolled in a public college or university, please list the school:

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Are you paying in-state tuition rates? Yes  No

11) Do parents, spouse, or legal guardian(s) provide more than half of your financial support or claim you as a dependant? Yes  No

**If yes, Section B must also be completed by parent, spouse, or legal guardian.**

12) a. For the 12 months prior to the term in which you will enroll, will you have filed a Virginia income tax return or paid income tax on all earned income? Yes  No

b. Are you exempt from filing an income tax return? Yes  No

If no, where did you file a tax return or pay income taxes?

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13) For the 12 months prior to the term in which you will enroll, have you:

a. been a registered voter in Virginia? Yes  No

b. held a valid Virginia driver's license or Virginia ID card? Yes  No

c. if you own a motor vehicle, had your motor vehicle registered in Virginia? Yes  No

14) Are you an active duty member of the U.S. armed forces? Yes  No

If no, skip to Question 15.

If yes, are Virginia income taxes currently paid on all military income? Yes  No

If yes, provide the Office of Admissions with copies of your military orders and an LES or State of Legal Residence Certificate showing Virginia as your state of legal residence for income tax purposes.

15) Are you a retired military member, who currently resides in VA and resided in VA at the time of your retirement? Yes  No

If yes, provide the Office of Admissions with copies of your military orders and an LES or State of Legal Residence Certificates showing Virginia as your state of legal residence for income tax purposes, provided a copy of your military orders, ID card, and lease/deed.

16) Within the last year have you lived outside of VA but worked in VA and earned at least the equivalent of a full-time minimum wage salary, and paid income taxes to Virginia during the last 12 months? No

**I certify under penalty of disciplinary action that the information I have provided is true.**

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

## Section B - Parent, Spouse, or Legal Guardian

**Section B of this form must be completed by the parent, spouse, or legal guardian.**

- 1) I am the applicant's:      Parent       Legal Guardian       Spouse

Name \_\_\_\_\_

- 2) Citizenship Status      US       Permanent Resident       Non-US Citizen, Nonperm. Resident

Do you have a pending Permanent Resident Status?    Yes     No

If yes, please provide the date of application for Permanent Residence: \_\_\_\_\_

Indicate the type of visa you currently hold: \_\_\_\_\_

Visa Award Date: \_\_\_\_\_      Visa Expiration Date: \_\_\_\_\_

- 3) How long have you lived in Virginia?    Years: \_\_\_\_\_      Months: \_\_\_\_\_

- 4) Do you currently live outside of Virginia and still consider yourself to be a Virginia resident?    Yes     No

- 5) Current Address:

Street Address	City	State	Zip

Have you lived at your current address for less than two years?      Yes     No

If you have lived at your current address for less than two years, please provide information for your previous addresses.

From (mo/yr)	To (mo/yr)	Street Address	City	State	Zip

- 6) Do you provide more than half of the financial support for the applicant or claim the applicant as a dependent on your federal and Virginia income tax returns?      Yes     No

- 7) a. For the 12 months prior to the term in which your dependent will enroll, will you have filed a Virginia income tax return or paid income tax on all earned income?      Yes     No

- b. Are you exempt from filing and income tax return?      Yes     No

If no, where did you file a tax return or pay income taxes? \_\_\_\_\_

- 8) For the 12 months prior to the term in which your dependent will enroll, have you:
- a. been a registered voter in Virginia? Yes  No
  - b. held a valid Virginia driver's license or Virginia ID card? Yes  No
  - c. if you own a motor vehicle, had your motor vehicle registered in Virginia? Yes  No

- 9) Are you an active duty member of the U.S. armed forces? Yes  No

If no, skip to Question 10.

- a. Are Virginia income taxes currently paid on all military income? Yes  No

If yes, provide the Office of Admissions with copies of the following documentation: state and federal income taxes and current pay stub.

- b. Is the person who completed Part A of this form your dependent? Yes  No

- c. Are you residing in Virginia with orders to a military base/installation/post in Virginia or a contiguous state? Yes  No

If yes to question 9b and 9c, provide the Office of Admissions with copies of military orders, the dependent ID card, and lease/deed. Deadline is the end of Add Period.

- 10) Are you a retired military member, who currently resides in VA and resided in VA at the time of your retirement? Yes  No

- If yes, do you claim the applicant as a dependent for federal and Virginia income tax purposes? Yes  No

If yes, provide the Office of Admissions with copies of your military orders, LES or State of Legal Residence Certificate showing Virginia as your state of legal residence for income tax purposes, any retirement paperwork, current Virginia driver's license and vehicle registration.

- 11) Within the last year have you lived outside of VA but worked in VA and earned at least the equivalent of a full-time minimum wages salary, and paid income taxes to Virginia during the last 12 months? Yes  No

- If yes, will you have claimed the applicant as a dependent for federal and Virginia income tax purposes during the last 12 months? Yes  No

If yes, provide the Office of Admissions with copies of the following documentation: State and federal income taxes and current pay stub.

**I certify under penalty of disciplinary action that the information I have provided is true.**

Signature of Parent, Spouse, or Legal Guardian \_\_\_\_\_ Date \_\_\_\_\_

Additional Comments:

Additional Information

*\*Domicile Administration is part of the Office of the Registrar.*

*\*\*If you have a status change pending, please provide Domicile Administration with a copy of your current & pending status documentation. Please also provide a copy of this form.*