



Internship Waiver Packet

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**Master of Public Policy (MPP) Waiver and
Master of Science – Organization Development and Knowledge Management (ODKM) Waiver:**

The MPP and ODKM programs require that all students in the program complete a three-credit internship if they do not have two years of relevant work experience. It is important to contact Duane Bradshaw, Director of Career Development, if you have concerns about this requirement.

If you have a minimum of two years' relevant work experience
and would like to apply for a waiver of the internship:

see Appendix A, page App. 1 in this packet for the **MPP Internship Waiver form**
or
see Appendix A, page App. 2 in this packet for the **ODKM Internship Waiver form.**

Appendix A – Waiver Forms

Schar
School
office use
only

**Internship Waiver Request for Organization Development
and Knowledge Management (ODKM)**

- If you have two years of relevant professional experience within an organization and would like to apply for a waiver of the ODKM internship requirement, please fill out this form and turn it in to Duane Bradshaw in Room 560. Include a resume and a one-page (minimum) essay that details your professional experiences and how they relate to your professional goals and degree.
- **Please note that if you have more than five years of experience, an essay is not required. Please submit this form and your resume only.**

Student Signature: _____ Date: _____

Print Name: _____ Student ID: _____

Phone Number: _____ GMU E-mail: _____

Place of Employment: _____

Job Title: _____

Is your position: Paid Unpaid

Supervisor Contact Information:

Supervisor Name: _____ Title: _____

Phone: _____ E-Mail: _____ May we contact this person? (Y / N)

Notes: (for waiver committee members)

Internship Waived Internship Not Waived

Director of Career Development

Date

Assistant Dean of Student Affairs

Date

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